

22 November 1971

Dear Al:

Subject: [] Knoche Visit

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This is just to clarify the respective roles of Hank Knoche and [] during their upcoming visit to []

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[] as Deputy Director, will be making a regular field bureau inspection visit. Therefore, the primary discussion of bureau problems needing action, various policy matters, and similar business concerning FBIS management should be primarily with him. Hank Knoche, as Director-designate, will be visiting the bureau primarily to get acquainted with our FBIS folks and to be educated and oriented in FBIS field operations. Since he has not yet assumed any official responsibilities in FBIS, he is not coming to your bureau as an inspecting official. You should, of course, do all that you can to make his visit as rich a learning experience as possible. This I know you will do.

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Sincerely,

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Director

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Distribution:

- Orig. & 1 - Addressee
- 1 - Exec. Reg.
- 1 - Director's Office ✓